Twitter Thread by Ben Meer



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@SystemSunday

How to work smarter, not harder.

10 insanely useful Apple Mac tips:

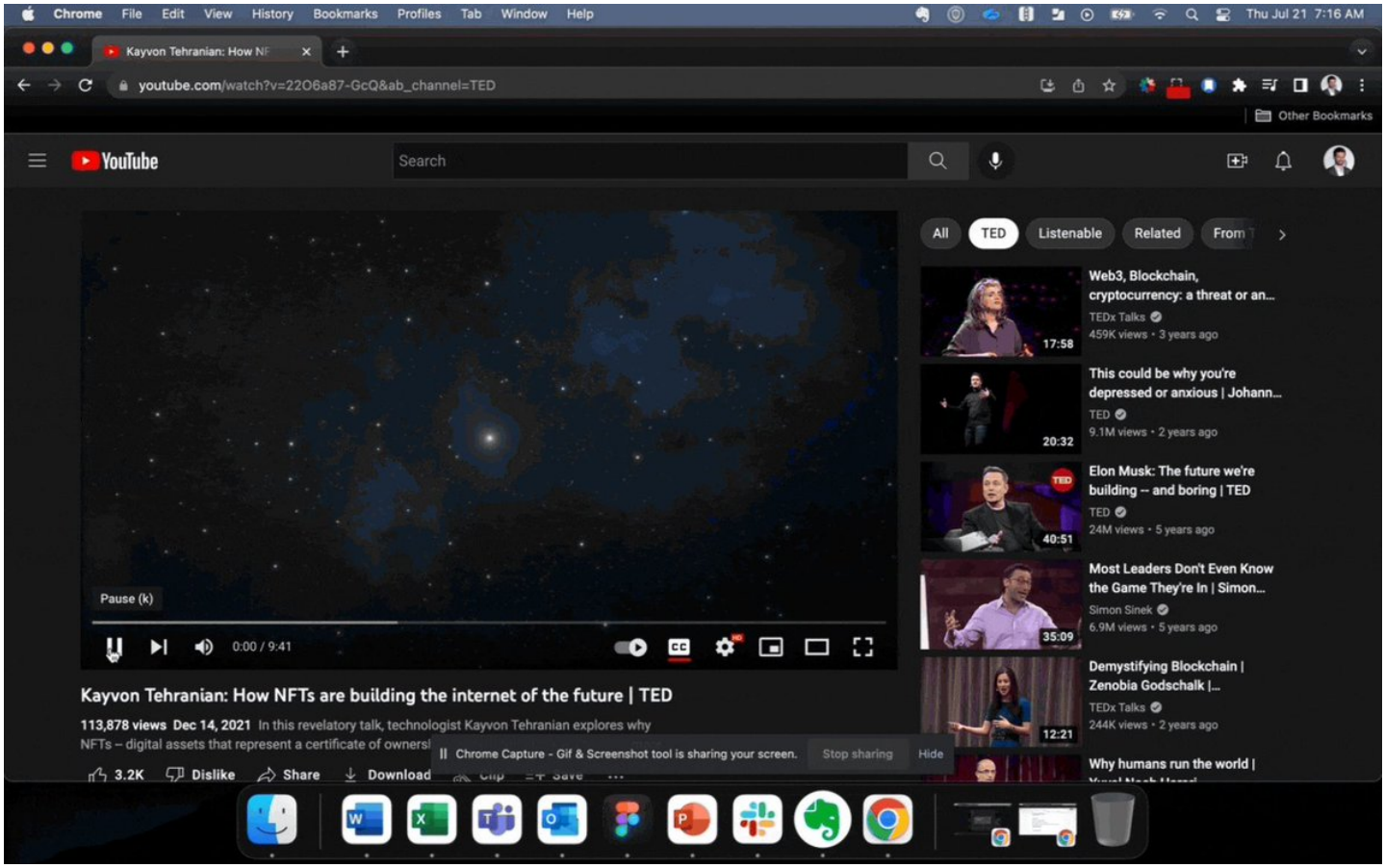
1. Picture-in-picture

Watch videos in a small, floating window.

Maybe there's an online class you'd like to keep an eye on...

But you want most of your screen to be something else (like a word doc to take notes).

• Control+Click the video twice
• Select Picture-in-Picture



2. Volume & Brightness Micro Adjustments

Press a volume key, and it will adjust one whole notch.

But what if that's too loud or soft?

Make micro adjustments (0.25 increments):

Shift + Option, then press the volume or brightness control.

Yep—that blew my mind too.



3. Split View

Work in two apps at the same time, side-by-side.

Lock them in place:

• Hover over the full-screen ■ button
• Choose the L or R side
• Content will fill that side
• Fill the other side by clicking a window
• Slide the vertical line to adjust the width



4. Screen Sharing

Need to troubleshoot a grandparent's tech issue?

Remotely access + control their screen (built-in Mac feature):

1. Open Spotlight [Command + Space]
2. Search 'Screen Sharing'; open app
3. Type in the Apple ID of the desired screen
4. Owner then grants access



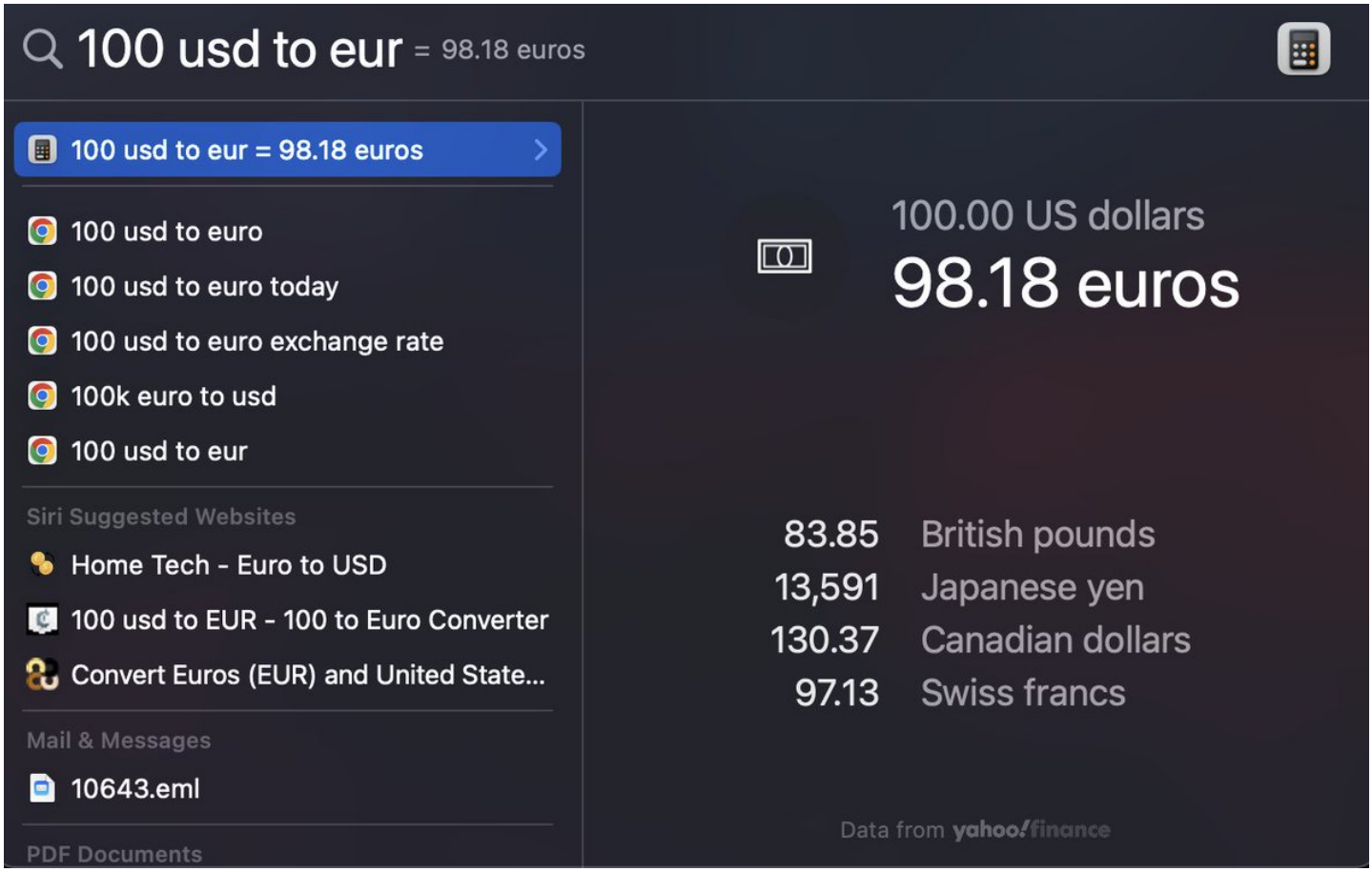
5. Advanced Spotlight

Command + Spacebar will open Spotlight.

Perhaps you already use Spotlight to quickly search + launch apps

(it’s way faster than mouse navigation).

You can also use Spotlight for:
• Calculation
• Unit conversion
• Retrieving stock quotes (input ticker)



6. Duet Display (Map App)

Create a second display wirelessly.

More Benefits:
• Compatible with PCs, Macs, iPads, or Androids.
• No lag, robust connection (built by Ex-Apple engineers)



7. CopyClip (Mac App)

Effortlessly access your clipboard history.

CopyClip runs discreetly in your menu bar.

It's a timesaver, especially for students and writers.

https://t.co/oMKSTwnMlP



8. Quicklook Preview in Finder

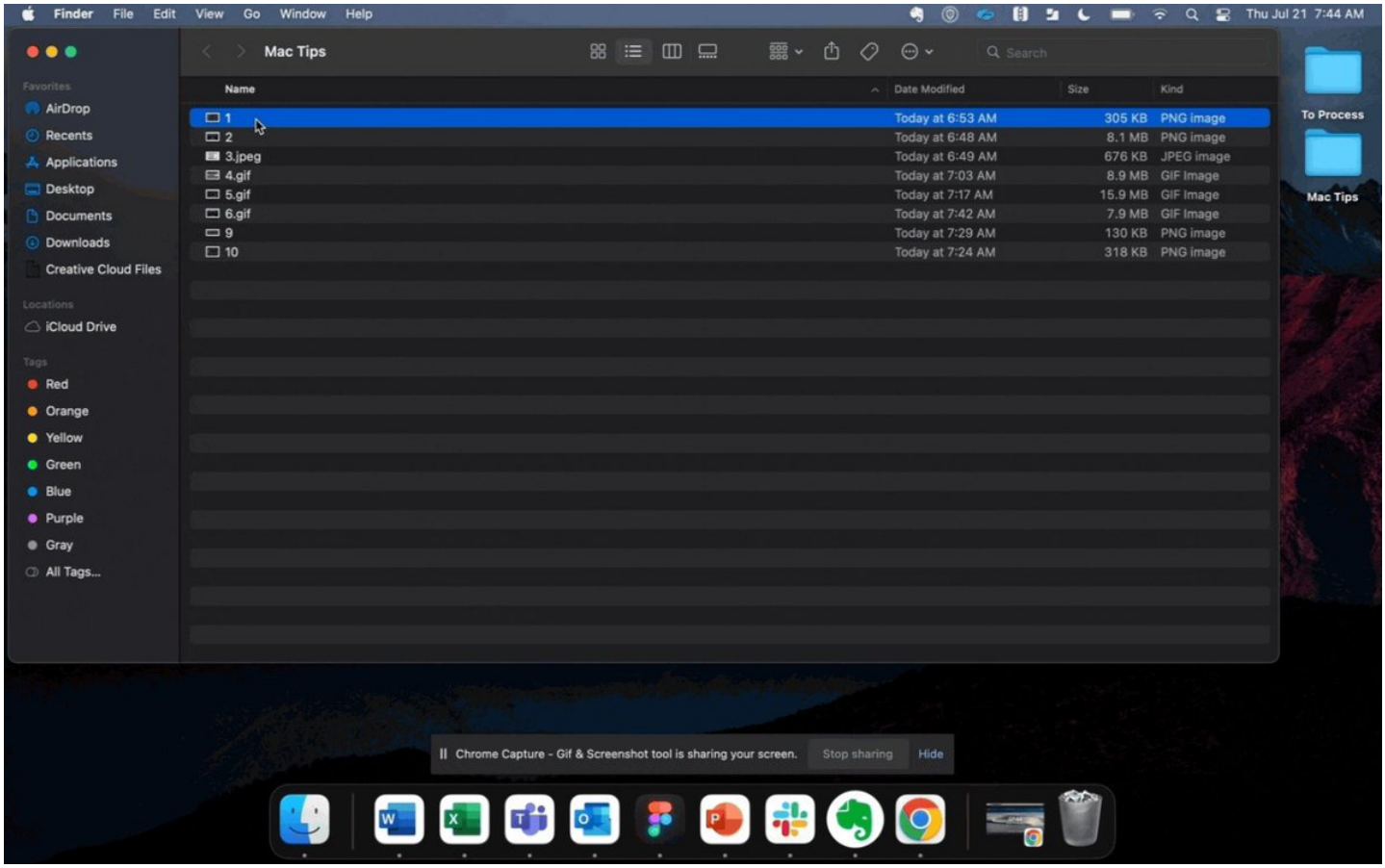
Say you're in Finder and want to preview a file

(perhaps to check to see if it's the right one.)

Instead of double-clicking the file to open it,

Hit the Spacebar for a popup preview, then Spacebar to close.

Simple, but it'll save you time.

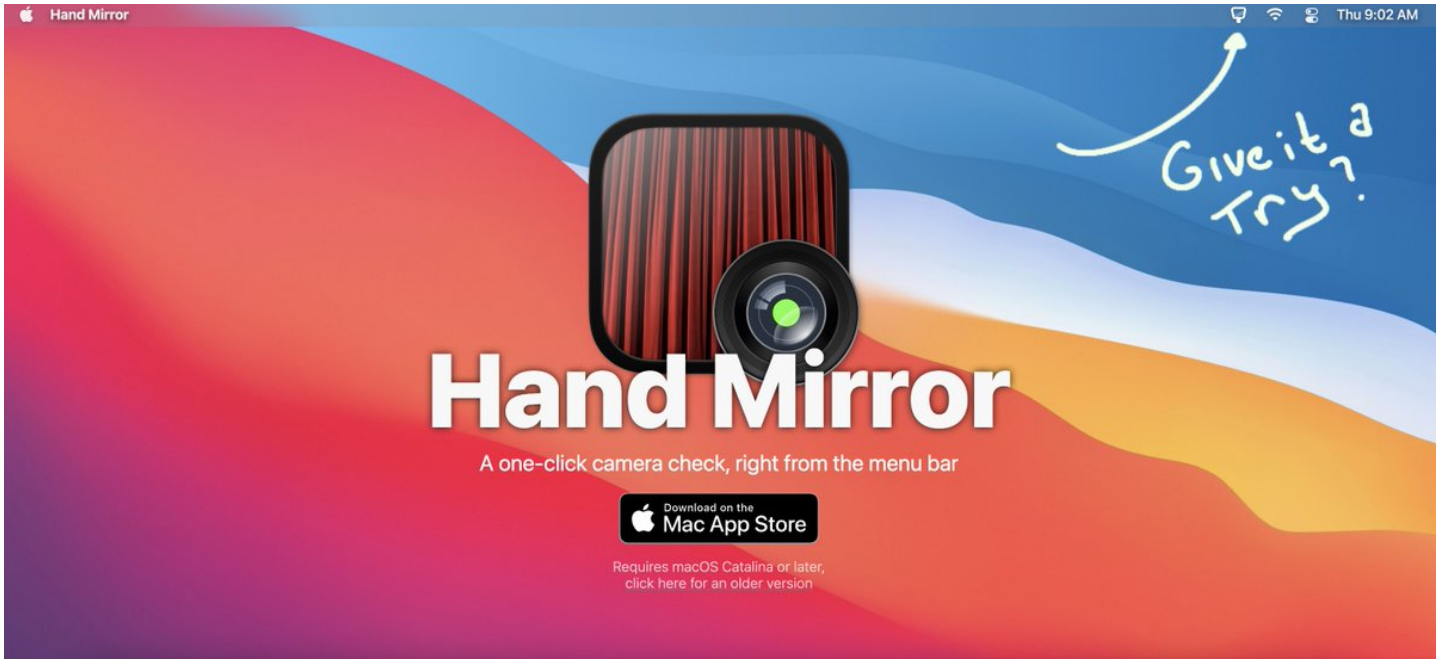


9. Hand Mirror (Mac App)

Get a quick preview of how you (and your background) look on camera—before joining any call.

This Mac app lives in the menu bar.

https://t.co/ggPv4gwbQk



10. Keyboard Shortcuts

My favorite shortcuts:

- Cmd+N: New window/doc
- Cmd+Q: Close app
- Cmd+M: Minimize app
- Cmd+H: Hide current app
- Cmd+Tab: Navigate forward between apps
- Cmd+Shift+Tab: Navigate reverse between apps

Here's a useful cheat sheet:

macOS Monterey Keyboard Shortcuts

macmost

Visit MacMost.com for Mac video tutorials, advice, tips and news.

FINDER COMMANDS

⌘ 1 – ⌘ 4	Switch Finder view type
⌘ N	New Finder window
⌘ T	New Finder window tab
⌥⌘ space	Open new search window
⌘ F	Find
⇧⌘ N	Create new folder
⌘ I	Get file info
⌥ ⌘ I	Show file inspector
⌘ J	Show view options
⌘Y or space	Quick Look
⇧⌘ P	Show/hide preview
⌘^0	Use groups/stacks
⌘ ▲	Go to parent folder
⇧⌘ C	Go to the top level
⇧⌘ O	Go to Documents folder
⌘ ⌫	Move to trash
⇧⌘ ⌫	Empty trash

APP COMMANDS

⌘ N	New window/document
⌘ O	Open file
⌘ W	Close window/document
⌘ S	Save document
⌥⇧⌘ S	Save As
⌘ Z	Undo
⌘ Q	Quit
⌥ ⌘ Q	Quit, close/keep windows
⌘ ,	App preferences
⌘ H	Hide app
⌥⌘ H	Hide others
🌐 F	Toggle full screen mode
🌐 ▲▼	Page scrolling

MISSION CONTROL

^ ▲	View Mission Control
^ ▼	Show app's windows
→|	Go to next app
space	Enlarge under pointer
F11	Show Desktop
^ ◀ ^ ▶	Move between spaces

APP SWITCHING

⌘ →|	App switcher, then hold ⌘
→|	Go to next app
`	Previous app
Q	Quit app
H	Hide/show app
⌘ `	Next window in app
^ →|	Next tab in window
⌥⌘ D	Hide/Show Dock

TEXT EDITING

⌘ ◀ ⌘ ▶	Start/end of line
⌘ ▲ ⌘ ▼	Start/end of doc
⌥ ◀ ⌥ ▶	Previous/next word
⌥ ▲ ⌥ ▼	Previous/next paragraph
⌘X ⌘C ⌘V	Cut/Copy/Paste
⌘⌥⇧ V	Paste and Match Style
⌘ A	Select All
⌘ T	Show Fonts
(hold letter)	Choose accent mark
^⌘ space	Insert symbol or emoji
^ ^	Start Dictation

SYSTEM COMMANDS

⌥ ⌘ esc	Force quit apps
^ ⌘ Q	Lock screen
⇧ ⌘ Q	Log out
⇧ ⌘ ?	Open Help menu

SAFARI

⌘ N ⌘ T	New window / tab
⇧⌘ N	New private window
⌘ R	Reload page
⇧⌘ H	Home
⌘ [⌘]	Back / Forward
⌘ D	Add bookmark
⇧⌘ D	Add to reading list
⌘ Y	Show history
⌘ + ⌘ –	Zoom in / Zoom out
⇧⌘ \	Tab overview
⇧⌘ B	Show / Hide Favorites bar
^⌘1 ^⌘2	Show / Hide Sidebars

SPOTLIGHT, ETC

⌘ space	Spotlight search
▲▼	Select a result
tab	Show preview
return	Open
⌘R	Go to result location
⌘L	Dictionary definition
⌘B	Web search
⌘^ D	Look up selected text
⌘⌥ space	Finder file search
⌘ space (hold)	Siri
🌐 Q	Quick note

SCREEN CAPTURE

⇧⌘ 5	Capture and recording controls
⇧⌘ 3	Capture the screen
⇧⌘ 4	Capture area
(Add ^ to save to clipboard instead of file)	
(Space to select window instead of area)	

⌘ command ⌥ option ^ control ⇧ shift
⌫ delete →| tab 🌐 fn key

Note: Keyboard shortcuts can be disabled or customized in the System Preferences.
See http://macmost.com/j-keyshort for more shortcuts and to learn how to create your own.

v11.0

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https://t.co/DLZQVzdKZj

> The internet is free university.
>
> But 99% don\u2019t know the best spots on this virtual campus.
>
> Here are the top websites to accelerate your learning \U0001f447
>
> — Ben Meer (@SystemSunday) July 14, 2022

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