Twitter Thread by Anthony Disney



Anthony Disney
@buildinglegends

I've seen 10,000+ resumes in my career, and 97% of them suck.

Here are 5 tips that will instantly transform your resume:

Of course, the content of all resumes will be the same.

Every resume should have:

- Personal information
- Education/certifications
- Major accomplishments
- A short bio/summary
- Work experience
- Skills

The problem is...

The look and feel.

Does your resume look like this?

Yeah...so does everyone elses.

To stand out, keep reading...

NO NAME

noname@gmail.com • 123.456.7890 • place,VA

EDUCATION

M.S., Information Technology and Assurance **August 2018 to Present**
Some University, Place, VA

B.S., Computer Science **May 2018**
Some University place, AV

- Association for Computing Machinery (ACM)
- Entrepreneurship Club

TECHNICAL

- Programming languages: C++, C, Java, Bash, PHP, x86 Assembly, Basics of iOS/Swift, Python
- Knowledge of fundamentals in Networking
- Knowledge of Linux, Mac, and Windows OS
- Tools: Git, VirtualBox, XCode, Vim, GDB

APPLICABLE EXPERIENCE

Information Technology Intern, Work place, Nothing, ST **June 2017 to August 2017**

- Assist fellow associates with technology related problems
- Installation and setup of PCs for new associates
- Assisted in network changes for the building expansion

Independent Contractor, Deference Design, Nope, LL **September 2015 to January 2017**

- Back-end PHP developer
- Front-end developer, CSS/HTML
- Growing in Web and App Design
- Languages best utilized for this job: HTML, CSS, PHP

ADDITIONAL EXPERIENCE

Library Circulation Desk Assistant, **September 2014 to May 2018**

- Senior Student Assistant/On-Call employee
- Assisted students and faculty with checking in/out books, DVD's, computers, etc.
- Assisted students/faculty with finding information and solutions to various questions

Footwear Sales Associate, Academy Sports + Outdoors **July 2018 to Present**

- Assist customers by providing consultative support on all footwear products.
- Strive to aid other departments when needed. (Areas include - apparel, cash registers, fitness, fishing)
- Helped facilitate the constant price shifts/update on a weekly basis

Produce Associate, Kroger, **July 2015 to August 2018**

- Assist customers in locating desired products; answer inquiries over the phone
- Maintain product displays and monitor product freshness; pulled products that have expired
- Assist other departments as needed

1. Your header.

You want to draw the eyes of the reader to the top of the page and take them on a journey around your resume.

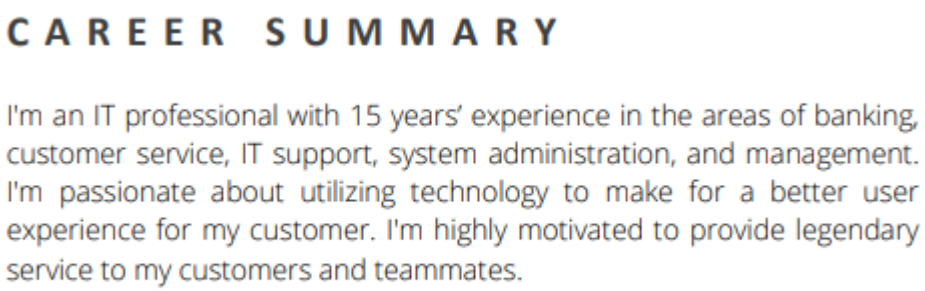
To draw them to the top, you need a bold header. Here's mine:



2. Next, you need a good summary that encapsulates your experiences, passions, and uniqueness.

This summary should be directly beneath the header.

Here's how I have mine worded:



3. A clean look at your key skills and education.

Don't overcomplicate this, but be sure to include it.

I like to put mine along the left side of my resume, (I've blurred personal details for privacy reasons):

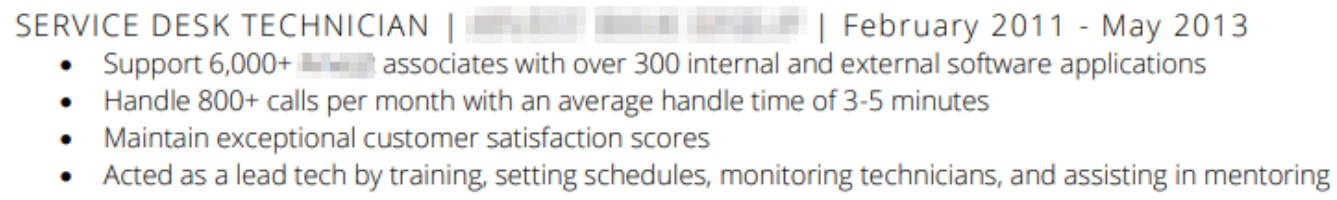


4. Concise job history with tangible accomplishments.

Go with a bullet-pointed list here to keep things simple.

Paragraphs are a no-no.

Here's one of my past positions on my resume as an example of how to list your responsibilities...



5. Keywords

This isn't so much about look and feel, but it's wildly important for landing an interview.

To ensure you make it through prescreens, look at the job description and identify the key skills and experiences they're looking for.

INCLUDE THOSE WORDS IN YOUR RESUME.

In conclusion, here's a peek at page 1 of my resume.

Yes, my resume is 2 pages long and that's ok for people with extensive work experience.

(Certain details are blurred for privacy reasons)

If you got anything from this thread,

Help me get it in front of more people.

RT the tweet below.

Have a great day!

https://t.co/dcSVUlHwKu

> I've seen 10,000+ resumes in my career, and 97% of them suck.
>
> Here are 5 tips that will instantly transform your resume:
>
> — Anthony Disney (@buildinglegends) August 24, 2022

If you like tweets like this, you may enjoy my newsletter, The Legacy.

1 actionable tip on building YOUR unforgettable legacy.

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https://t.co/u2QlIR1Mmm